

**SOUTHERN DERBYSHIRE VOLUNTARY SECTOR
MENTAL HEALTH FORUM**

FINANCIAL STATEMENTS

FOR

31 MARCH 2015

Charity Number 1099282

**SOUTHERN DERBYSHIRE VOLUNTARY SECTOR
MENTAL HEALTH FORUM**

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2015

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SOUTHERN DERBYSHIRE VOLUNTARY SECTOR MENTAL HEALTH FORUM

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The board of trustees

Chair: Wendy Beer,	Derbyshire Mind	
Vice Chair: Dorothy Lane,	Amber Trust	
Trustee: Audrey Essex,	British Red Cross	(Resigned July 2014)
Trustee: Christine Lawrence,	2 Care Trevayler	
Trustee: Kathy Kozlowski,	Amber Trust	
Trustee: Cathy Cleary	First Steps Derbyshire	
Trustee: Philip Tanue,	Metropolitan Support Trust	(Resigned January 2015)
Trustee: Helen O'Connor,	Alzheimer's Society	(Appointed July 2014)
Trustee: Sharran Holmes	British Red Cross	(Appointed July 2014)
Trustee: Chris Bailey	British Red Cross	(Co-Optee)

Chief Executive Officer

Angela Kerry

Registered office

Office 58
Derby West Business Centre
Ashbourne Road
DE22 4NB

Independent Examiner

Derby Community Accountancy Service
Babington Lodge
128 Green Lane
Derby
DE1 1RY

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The trustees have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31 March 2015.

STATUS AND ADMINISTRATION

Southern Derbyshire Voluntary Sector Mental Health Forum is a registered charity, number 1099282. The charity's governing document is a constitution adopted on 3 May 2002 as amended on 16 July 2003 and 17 July 2007. The charity's registered office is, Office 58, Derby West Business Centre, Ashbourne Road, Derby, DE22 4NB.

OBJECTIVES

The advancement of education of voluntary organisations working in the mental health field by the provision of training, information, and consultation, representation and liaison with other bodies on relevant policies and programmes affecting the mental health voluntary sector.

Trustee selection methods

The Charity undertakes, when the need arises, a skills audit to determine the requirements of the trustee body. If a skill shortage is identified, approaches are made to specific people identified as having these skills

Risk management policy

The trustees examine the major risks that the charity faces each financial year when preparing and updating the strategic plan. The charity has developed systems to monitor and control these risks to mitigate any impact that they may have on the charity in the future.

SUMMARY OF THE MAIN ACTIVITIES UNDERTAKEN FOR THE PUBLIC BENEFIT IN RELATION TO THESE OBJECTS

In planning our activities for the year we kept in mind the Charity Commissions guidance on public benefit at our trustees meetings.

Southern Derbyshire Voluntary Sector Mental Health Forum is open to all individuals irrespective of race, gender or other personal circumstances.

INVESTMENT POWERS AND RESTRICTIONS

There are no investment powers and restrictions imposed by the governing document.

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Review of the Year's developments activities and achievements

Chair's Report

Welcome to the Annual Report of the Southern Derbyshire Voluntary Sector Mental Health Forum. This will be the last time our annual report will be presented to you bearing this name. A good proportion of staff and trustee time this year has been dedicated to the forum becoming a Charitable Incorporated Organisation, a transition that we expect to be complete during 2015/16. Once this is complete our new name will be Derbyshire Mental Health Forum.

Looking back on the impressive achievements of SDVSMHF over the past 14 years we can be justifiably proud of the work we have done and look forward to the future with confidence.

As in previous years I would like to thank my fellow trustees who have contributed their time and effort so generously. This year we have said goodbye to Audrey Essex and Phillip Tanue and welcomed Sharran Holmes and Helen O'Connor to the Executive Committee.

I also sincerely thank our dedicated staff team, so ably led by Angela Kerry. This small team manages to provide services of such quality and growing diversity, it is a pleasure to be associated with all that they do.

Elsewhere in this Annual Report you can read more about what the Forum did within the year. In all our work we have striven to support our members and to promote the amazing creativity, expertise and value for money which exists across our sector. We all understand the economic challenges which exist today but in Southern Derbyshire the Forum is an important and unique resource, which needs and deserves continued support.

Wendy Beer

The transmogrification of Southern Derbyshire Voluntary Sector Mental Health Forum?

This time last year I posed the question "What's in a name?" in relation to our voluntary sector liaison service. Twelve months on and I could ask the same question, as this report marks the end of Southern Derbyshire Voluntary Sector Mental Health Forum, and the emergence of Derbyshire Mental Health Forum.

We didn't deliberately set out to change the name of our organisation, but as talks developed over our proposed incorporation process, it became evident that the name, although instantly recognised as being 'that long list of initials that nobody can remember' was a barrier.

We consulted widely on both the name and the incorporation, and so feel confident that we have achieved a better fit with both our area of activities, and the understanding that our role is wider than 'just' supporting the voluntary sector – hence Derbyshire Mental Health Forum. The liaison work we undertake operates in the somewhat hazy area between commissioners and the voluntary sector, and our work increasingly takes us into a development role with both. So, our survey this year has focussed for the first time on what both the commissioners and our members value about our work – you can read more about what they think elsewhere in this report.

We made very good progress over the year in our incorporation – and Derbyshire Mental Health forum CIO (charitable incorporated organisation) was registered by the Charity Commission on 1st December 2014. This more robust legal structure enables us to enter into contracts and conduct our general business in a more professional manner, as well as providing a degree of protection for both the members and the trustees. Due to the complexity of transferring all the aspects of a small but busy charity from the unincorporated organisation to a CIO, the actual legal handover will not take place until 31st August 2015, but the two charities have been operating side by side since January, with Derbyshire Mental Health Forum gradually taking up more and more of the work of the organisation.

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Come 31st August, we hope the results will be more of a transformation than transmogrification, but in the tricky interim period, it has often felt more like the latter than the former!

Business as usual

Whilst the work towards our incorporation has continued in the background, it has been business as usual for our staff team.

We have continued to support the integration of services wherever possible, and our major project of the last twelve months has been our Erewash Mental Health Support Services work. Working alongside the Mental Health Action Group, who brought forward concerns about the level and appropriateness of support services in the area, we have supported a review and now development of a new service model.

We have also continued to work closely with the CVS organisations across Southern Derbyshire in particular, but also looking at linking public and voluntary sector into joint working wherever we can, for example, in signposting Public Health to link their social prescribing work with the existing VSPA developments led by CCGs.

Work with Commissioners

Both of the above have involved us working closely with commissioners as well as member organisations and this has been a particular feature of our work during the last year – more than 20% of SDVSMHF staff time during the year has been spent either representing the voluntary sector formally at the commissioning tables, or working directly with commissioners to improve the information, policy and development opportunities for the voluntary sector. Examples include:

- Representing the sector at both City and County Mental Health Commissioning Boards;
- Working on the development of a new Suicide Prevention Strategy with City and County Public Health;
- Liaising between the Police and Crime Commissioner's office and the sector over the review of victim support services;
- Feeding the voluntary sector perspective into the Derbyshire Crisis Care Concordat;
- Publicising and taking part in Derbyshire Healthcare Foundation Trust's transformational change programme;
- Welcoming and supporting the induction of Hardwick CCG's new mental health voluntary sector commissioner, Kate Burley;
- Adding local knowledge and facilitating the opening dialogue between consultants engaged to deliver the service receiver involvement and engagement review and the sector.

In addition to this, we continue to publicise a wide range of tenders of relevance to our members and invite speakers to Forum meetings to promote other joint working with the sector.

Development Support

Having spent a considerable amount of time during the previous year visiting member organisations to re-establish their needs, we have been acting on some of their major concerns on behalf of all members.

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The need for us to evidence the impact of the sector in a way that commissioners could easily understand and value had been highlighted by many organisations, and we had begun work in 2013-2014 on ways to improve the measurement of the outcomes achieved for people with mental health problems. This work has continued to develop during the year and you can read all about this Outcomes Monitoring later on in this report.

We continue to be available to support the development of organisations, in whatever areas they need help and where we have the expertise. If we don't then we will signpost them into a more specialist service.

During this year we have been involved with giving contract advice to Derbyshire Mind, worked with Bank House in Swadlincote and commissioners to review and extend their service level agreement, and given hands-on funding support to SPODA. We have also worked alongside 3D members to promote the involvement of our members in drawing up the Social Inclusion Framework for European Social Funding, and promoted the opportunity for members to bid into the process.

We continue to sit on the steering groups of the 'Moneywise and Included' and 'Enjoying Derby' programmes, giving longer term support to their development and sustainability. In particular we hosted an 'Open Forum' for the 'Moneywise and Included' programme before a Forum meeting, allowing them to talk directly and in more depth to members about how linking in with the service can benefit both organisations and they are now holding regular sessions at both Bank House in Swadlincote and Touchwood in Long Eaton.

During the coming year we will be working closely alongside a number of member organisations to trial the Outcomes Matrix, towards the end of last year we recruited and held initial meetings with those organisations to set the scene for this ongoing commitment.

As always, much of our development support happens indirectly, particularly in the amount of information that we deliver via our Forum News bulletins, which you can read more about in our 'information and networking' section.

Monitoring Outcomes

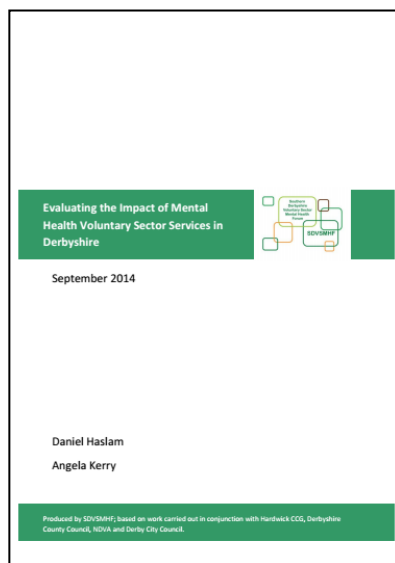
Following on from our Joint Countywide Forum Meeting in March 2014 that was devoted to this work, April involved a lot of work sorting the large amount of information gathered from both the meeting and the monitoring questionnaire that had been sent out to members early in 2014.

This work involved the analysis of a large amount of written data and categorisation into a broad picture of the current delivery in the mental health voluntary sector. We also collated the survey information and produced some statistics in relation to the amount of outcomes monitoring currently ongoing in the sector. What was clear from this work was the large amount of organisations already monitoring outcomes; the equally large amount of information on this that is produced each year and the large range of commissioned services operating in Derbyshire.

The other element of this work was comparing existing outcome frameworks present in policy documents (such as the Public Health Outcomes Framework) with commissioned work in order to draw up a list of outcomes that every service could conceivably fit into. This piece of work became the 'Outcomes Matrix'. This work continued through May 2014 ahead of a meeting with the steering group for the project in June where a draft report was presented. Further work on this report continued through July and August until it was released in September with the title 'Evaluating the Impact of Mental Health Voluntary Sector Services in Derbyshire'.

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The report was presented to commissioners at the September 2014 Joint Countywide Forum Meeting marking the culmination of more than nine months' planning and hard work.

The report contained some specific recommendations for commissioners around how the sector is monitored and how organisations could be supported to evidence the outcomes that they achieve for service receivers, as well as recommendations for voluntary sector providers in how to better evidence and collate these outcomes.

The report was well received by both commissioners and providers and it was agreed to take the project forward with a pilot in 2015 managed by Hardwick CCG with support from SDVSMHF. This pilot will test the Outcomes Matrix against real services, to see how effective it is in practice. After a call for interested organisations to come forward and several meetings with commissioners and others, four were chosen. These were:

- Mental Health Action Group (MHAG)
- Erewash Mental Health Association (Touchwood)
- Alzheimer's Society (Dementia Support)
- British Red Cross (VCMHS)

The initial meetings with these organisations were held in February and March 2015 to decide the outcomes areas they will be reporting against, and we will be working closely with them on this project throughout 2015/16.

Erewash Mental Health Support Services

In July 2014 we were asked by Hardwick CCG to get involved with a piece of work alongside the service receiver-led Mental Health Action Group (MHAG) to look at mental health support services in Erewash. The original concern had been raised by service users in relation to the perceived lack of services available in the area. We coordinated an initial meeting at Erewash Voluntary Action to bring together various stakeholders in discussing a possible way forward. At this meeting it was agreed that a mapping exercise should take place in order to gather a better idea of what services were available and act as a basis for any future work. We carried this out in August and September, gathering information from both mental health specific and more 'mainstream' services.

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This information was collated into a list with contact details and a brief overview and was distributed amongst the group. During this period we also worked to involve a variety of other organisations including Public Health and the vSPA (Voluntary Sector Single Point of Access) - meeting with them to encourage their involvement - and with the GP lead for mental health in the area in order to involve primary care. The group met again after this mapping exercise had been completed to discuss next steps and it was agreed that some sort of day to share information and work directly with service users was needed.

Continuing this work, we planned and delivered a 'Stakeholder Day' on the 22nd of October 2014 at Erewash Voluntary Action which involved service users, providers, commissioners and other partners coming together to listen to presentations about the work that had taken place to that point and to discuss what the next steps should be. There was also an opportunity for organisations to display information about their services and meet directly with potential service users. This day was very well attended and a lot of work was done to identify the needs of the Erewash community. All of the feedback from the day was collated and sorted into themes by us to form the basis of several recommendations that ultimately went into a report which we worked with MHAG to produce. The report was finalised by MHAG and submitted to Hardwick CCG in December 2014.

As a result of this work we were asked by commissioners to work with them to develop a bid to attempt to secure funding to take some of the report recommendations forward. This bid was successful and our role for the next two years, starting in April 2015, will be to coordinate Mental Health First Aid training; work with organisations to increase their mental health awareness, identify the needs of service users and monitor the impact of their services; and to monitor the outcomes of all organisations involved with the new work in Erewash.

Angela Kerry and Daniel Haslam

Training

Mental Health Awareness

Our main training offer continues to be the delivery of Mental Health Awareness sessions. Primarily funded by North Derbyshire and Hardwick CCGs, we can also deliver to other customers who wish to buy in courses for their staff or volunteers. We were again commissioned to deliver this training to the statutory sector during the year, on this occasion to the developing Clinical Commissioning Groups. In reality, we delivered only two sessions – both to Hardwick CCG staff. We have carried forward the remainder of this funding into the new financial year, and hope to extend the training to Erewash, Southern Derbyshire and North Derbyshire CCGs in the near future.

Derbyshire Trusted Befriending Network purchased a course which we delivered to a mixture of staff and volunteers in September. We always evaluate our courses to find out what customers think about the training and the trainers, but on this occasion got some lovely feedback from the trainer about our customers, who he declared to be one of the most committed and enthusiastic groups he had worked with. Obviously their previous befriending training has been well worthwhile!

Towards the end of the year we were approached by Public Health who asked us to deliver some custom designed one day Mental Health Awareness courses in their Chesterfield locality. These courses included all the content of our shorter sessions but also incorporated the 'Five Ways to Wellbeing' approach to mental wellbeing as a tool for both staff and clients. We delivered the five sessions, re-written by our Lead Trainer,

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Ruth Stretton, in February and they evaluated very well. Bookings were very robust, and it is likely that these courses will be repeated in the future as many people were left unable to access the training due to demand.



We would like to thank the CCGs, Derbyshire County Council and Derbyshire Trusted Befriending Network for purchasing the courses as the income generated by such activity is an important part of maintaining our sustainability as a small organisation. We are happy to receive enquiries about providing Mental Health Awareness training at any time.

We run the Mental Health Awareness sessions with a small but dedicated team of trainers who are a mix of employees of our member organisations and SDVSMHF freelance trainers:

Nayyer Bhatti, SDVSMHF

Kim Heapey, Derbyshire Alcohol Advice Service

Ruth Stretton, SDVSMHF

Rob Dawson, First Steps

Sinead Dalton, Derbyshire Mind.

We also signposted our members towards many training opportunities through our Forum News bulletins.

Training grants oversight role

SDVSMHF also plays an important role in administering all the Mental Health Awareness training grants for the Derbyshire CCGs. We host regular meetings of an oversight group, which allocates these central funds out to different training initiatives largely delivered by the voluntary sector. Allocations are made in line with priorities set by the CCGs. We receive reports and evaluations back from the providers and ensure that monies are spent in accordance with the grants given.

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In 2014 grants activity was limited as commissioners wished to wait for the new Mental Health Strategic Direction to be finalised to ensure spending was in line with priority areas. Grants were awarded to:

Rural Action Derbyshire – suicide awareness
SDVSMHF – CCG mental health awareness.

Equalities

Emmanuel Williams, Community Equalities Officer

This section highlights five initiatives delivered with ‘mainstream’ and BME partners and the derived outcomes and successes.

Dementia Friends Information Awareness Sessions to BME groups

This project carried over from the previous financial year. Hardwick CCG had provided funding for the delivery of 20 Dementia Friends Information Awareness sessions specifically targeting BME communities. Fifteen sessions had previously been delivered and whilst there remained five more sessions to deliver under the original funding agreement we delivered a further nine sessions to a total of 135 participants due to increased demand. As with the previous year, we were able to apply Full Cost Recovery principles in reimbursing participating BME groups and organisations for their costs; room hire, refreshments, and interpreters when required.

We also took the opportunity of delivering two of these sessions in partnership with Making Space and Derby City Council respectively, which provided added value including direct links to local services and resources.

Dementia Friends & the Dementia Support Services Awareness Session

In partnership with Alzheimer’s Society we delivered 5 sessions to G.P. surgeries in the north of the county. These were specifically tailored to provide additional awareness of services and resources available from Alzheimer’s Society and the wider local voluntary sector. This resulted in 77 staff becoming Dementia Friends and being made aware of available local provision. The following surgeries took part in this initiative funded by Hardwick CCG:

- Blue Dykes Surgery, Clay Cross
- Clay Cross Medical Centre, Clay Cross
- Emmett Carr Surgery, Renishaw
- St Lawrence Road Surgery, North Wingfield
- North Wingfield Medical Centre, North Wingfield

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First Steps Derbyshire - Emotional Eating Awareness Project

This project was also launched in the previous financial year utilising the Lottery's 'Awards for All' funding obtained by First Steps. Over this last year we supported First Steps in brokering the delivery of a further 27 Emotional Eating Awareness sessions to BME groups across Derbyshire. Three hundred and thirteen participants took part over this period enabling First Steps to reach 402 people from 20 different ethnic groups over the duration of the project. This work enabled First Steps to raise awareness and understanding of their work and resources for Derbyshire's BME communities and to signpost individuals and their families to the appropriate care and recovery services. Full Cost Recovery principles were applied in reimbursing BME partners for their expenses.

Befriending Champions Training

We were commissioned to recruit and train Befriending Champions from local BME groups by Derbyshire Trusted Befriending Network (in partnership with Derbyshire County Council). Befriending Champions are individuals whose role brings them into contact with their local community – from any sector and in any capacity. The training, which was delivered in October 2014, aims to help Befriending Champions identify people who are at risk of becoming isolated, and to support them to access help, support or social activities. This could be in a direct way - for example by being the person in a group or service whose role it is to look out for and make welcome people who are vulnerable – or it could be more of a signposting role, or supporting people to take the first step towards getting help. It's similar to the Dementia Friends model in so far as Champions are individuals who have pledged to look out for people who might be struggling and do something small to help. We recruited and trained seven Champions and were once again able to apply Full Cost Recovery principles to ensure their organisations' costs were met.

Awakening Voices

Awakening Voices is led and supported by Derbyshire Voice with funding from Mad Pride and co-ordinated by the Community Equalities Officer at SDVSMHF. It is an invitation to individuals to take part in a 'journey' through a series of events and experiences to explore, create and record their identity from the perspective of their own perceived ethnicity/ ethnicities and cultural heritage. This 'journey' welcomes anyone who feels displaced from their heritage, 'on the outside looking in', and not belonging or feeling a part of an ethnic or cultural community, as much as anyone who has a strong sense of association with their ethnic community/communities. Equally, it is aimed at individuals who have had interaction with mental health services, as much as individual who haven't but who have experienced times of distress and depression and have had to deal with these outside of mental health services. The first meetings took place between January and April 2015 and participants set out to put together a multi-media arts production which it is anticipated will be performed on mental health wards and in other relevant settings, over the next financial year to inspire others to sign up to the 'journey' and have their voices heard. We will be reporting on progress in next year's annual report.

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FINANCIAL ACTIVITIES AND RESULTS

The results for the year, and the charity's financial position at the end of the year, are shown in the attached financial statements.

RESERVES

The Association aims to build up reserves to cover 3 months operating costs in the event of a drop in income. Any remaining reserves held are to cover the costs of re-location. Reserves held as at March 31st 2015 were £56,034

Registered office:
Office 58
Derby West Business Centre
Ashbourne Road
Derby
DE22 4NB

Signed on behalf of the trustees

W. Beer

Chair

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Independent Examiner's Report to the Trustees of Southern Derbyshire Voluntary Sector Mental Health Forum

I report on the accounts of the charity for the year ended 31 March 2015 which are set out on pages 13 to 20.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, as amended); and state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1 Which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with section 130 of the Act; and

to prepare accounts which accord with the accounting records, comply with the accounting requirements of the Act; or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Mark Newey ACMA

Date

Address: Derby Community Accountancy Service
Babington Lodge
128 Green Lane
Derby

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STATEMENT OF FINANCIAL ACTIVITY

YEAR ENDED MARCH 31st 2015

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds Year to 31 Mar 2015 £	Total Funds Year to 31 Mar 2014 £
Incoming resources					
Generated funds					
-Voluntary income		-	-	-	-
-Investment income	3	1,222	-	1,222	1,010
Incoming resources from the charitable activities					
	2	67,082	20,500	87,582	111,836
Other income	4	172	17,611	17,783	10,264
Total incoming resources		<u>68,476</u>	<u>38,111</u>	<u>106,587</u>	<u>123,110</u>
Resources expended					
Costs of generating funds:					
Fundraising and publicity		-	-	-	28
Charitable activities	5	73,645	32,257	105,902	131,368
Governance costs	6	550	-	550	550
Total resources expended		<u>74,195</u>	<u>32,257</u>	<u>106,452</u>	<u>131,946</u>
Net incoming/(outgoing) resources before transfers		(5,719)	5,854	135	(8,836)
Transfer between funds		860	(860)	-	-
Net incoming/(outgoing) resources for the year		(4,859)	4,994	135	(8,836)
Balances brought forward		60,893	19,563	80,456	89,292
Balances carried forward		<u>56,034</u>	<u>24,557</u>	<u>80,591</u>	<u>80,456</u>

The charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.

The notes on pages 15 to 20 form part of these financial statements.

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BALANCE SHEET

31 March 2015

	Note	£	2015 £	£	2014 £
Fixed assets					
Tangible assets		-		-	
Current assets					
Cash at bank and in hand		219,788		180,700	
Debtors	7	17,057		17,280	
Prepayments	7	1,013		1,320	
			237,858		199,300
Creditors: amounts falling due within one year	8		157,267		118,844
Net current assets			80,591		80,456
Total assets less current liabilities			80,591		80,456
Net assets/(liabilities)			80,591		80,456
Funds					
Restricted	9		24,557		19,563
General Reserves	9		56,034		60,893
TOTAL FUNDS			80,591		80,456

The financial statements were approved by the members of the committee on the and signed on their behalf by:

W. Beer
Chair

The notes on pages 15 to 20 form part of these financial statements.

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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 March 2015

1. Accounting policies

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005).

Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Gifts in kind have been included at market value of gifts received and in assets acquired. No amounts are included in the financial statements for services donated by volunteers.

Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs relating to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources. Fund-raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in the support of the charitable activities. Management and administration costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

Taxation

As a charity, the charity is exempt from taxation.

2. Grants receivable

	Unrestricted Funds	Restricted Funds	Total Funds Year to 31 Mar 2015	Period to 31 Mar 2014
	£	£	£	£
Southern Derbyshire CCG	47,880	-	47,880	47,730
Erewash CCG	18,702	-	18,702	18,632
NHS Derbyshire County	-	3,000	3,000	45,474
North Derbyshire CCG	500	17,500	18,000	-
Derbyshire Learning Consortium	-	-	-	-
	<u>67,082</u>	<u>20,500</u>	<u>87,582</u>	<u>111,836</u>

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3. Interest receivable

	Year to 31 Mar 2015 £	Period to 31 Mar 2014 £
Bank interest receivable	1,222	1,010

4. Sundry Income

	Year to 31 Mar 2015 £	Period to 31 March 2014 £
Training and other earned income	17,783	10,264
	<u>17,783</u>	<u>10,264</u>

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YEAR ENDED 31 March 2015

5. Total resources expended

	Basis of allocation	Generating £ funds	Charitable £ activities	£ Governance	Total Funds Year to 31 Mar 2015 £	Total Funds Year to 31 Mar 2014 £
Staff costs	Direct	-	59,769	-	59,769	68,514
Supervision	Direct	-	1,625	-	1,625	1,625
Staff expenses	Direct	-	1,685	-	1,685	1,910
Postage and other office costs	Direct	-	205	-	205	481
Stationery, publications & photocopying	Direct	-	2,637	-	2,637	2,513
Telephone, internet & website	Direct	-	518	-	518	1,477
Members expenses	Direct	-	331	-	331	282
Training costs	Direct	-	5,003	-	5,003	4,199
Refreshments & venue hire	Direct	-	1,416	-	1,416	1,743
Office equipment	Direct	-	5,531	-	5,531	6,207
Insurance	Direct	-	624	-	624	760
Service user and project costs	Direct	-	100	-	100	150
Fees	Direct	-	3,839	550	4,389	5,801
Premises costs	Direct	-	6,619	-	6,619	5,551
Grants distributed	Direct	-	16,000	-	16,000	30,733
		-	105,902	550	106,452	131,946

The aggregate payroll costs were:

	Year to 31 Mar 2015 £	Year to Mar 31 2014 £
Wages and salaries	54,411	60,864
National Insurance	2,644	5,079
Pension	2,714	2,571
	<u>59,769</u>	<u>68,514</u>

No employee earned more than £60,000 per annum. No trustees were reimbursed for expenditure.

**SOUTHERN DERBYSHIRE VOLUNTARY SECTOR
MENTAL HEALTH FORUM**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 March 2015

Particulars of employees:

The average number of staff employed by the charity during the financial year amounted to:

	Year to 31 Mar 2015 No	Year to 31 Mar 2014 No
Direct Charitable Staff	3	3
Administration	0	0
	<u>3</u>	<u>3</u>

6. Governance costs

	Year to 31 Mar 2015 £	Year to 31 Mar 2014 £
Independent examiners remuneration	<u>550</u>	<u>550</u>

7. Debtors:

	2015 £	2014 £
Trade Debtors		
NHS Erewash CCG	4,621	4,658
NHS Southern Derbyshire CCG	11,970	11,933
NHS Derbyshire County	-	-
Accrued interest	466	689
Prepayments		
Insurance	345	278
Web Maintenance	56	-
Service charge	612	612
Rent	-	430
	<u>18,070</u>	<u>18,600</u>

**SOUTHERN DERBYSHIRE VOLUNTARY SECTOR
MENTAL HEALTH FORUM**

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 March 2015

8. Creditors:

	2015 £	2014 £
Deferred Income		
NHS Derbyshire County	50,000	50,000
North Derbyshire CCG	38,750	20,000
MHT Courses	2,250	5,250
MH First Aid Training	12,000	-
First Steps Derbyshire	-	2,100
NHS Erewash CCG	34,621	4,658
NHS Southern Derbyshire CCG	11,970	11,933
Fusion Project	4,500	-
Other creditors		
Trade creditors	1,505	3,268
Hardwick CCG	-	20,000
HM Revenue and Customs	1,222	1,175
Pensions	449	460
	<u>157,267</u>	<u>118,844</u>

9. Statement of funds

	At 1 April				At 31 March
	2014	Incoming	Outgoing	Transfers	2015
		£	£	£	£
General reserve	60,893	68,476	74,195	860	56,034
Total unrestricted funds	<u>60,893</u>	<u>68,476</u>	<u>74,195</u>	<u>860</u>	<u>56,034</u>
Restricted Funds					
MHE	7,287	9,361	6,034	(860)	9,754
MHA Training	8,821	12,750	9,408		12,163
MHE Projects	3,088	-	815	-	2,273
MHT	367	16,000	16,000		367
Total restricted funds	<u>19,563</u>	<u>38,111</u>	<u>32,257</u>	<u>(860)</u>	<u>24,557</u>
Total funds	<u>80,456</u>	<u>106,587</u>	<u>106,452</u>	<u>-</u>	<u>80,591</u>

SOUTHERN DERBYSHIRE VOLUNTARY SECTOR MENTAL HEALTH FORUM

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 March 2015

The MHE money was spent on costs delivering an improved equality service.
 The MHT money was spent on distribution of grant money to service providers.
 The MHE Projects money was spent projects delivery costs.
 The Mental Health Awareness training money was to provide training to statutory and voluntary sector partners.

10. Analysis of net assets

	Tangible fixed assets	Other net assets	Total
	£	£	£
Unrestricted funds			
General Funds	-	56,034	56,034
Designated Funds		-	-
Restricted funds			
MHE	-	9,754	9,754
MHT	-	367	367
MHE Projects	-	2,273	2,273
Mental Health Awareness Training	-	12,163	12,163
	-	24,557	24,557
	-	24,557	24,557